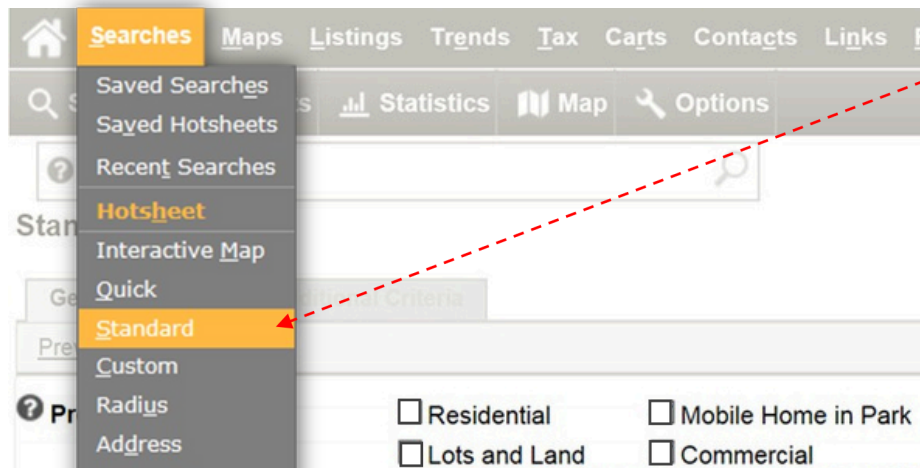


How to Run...

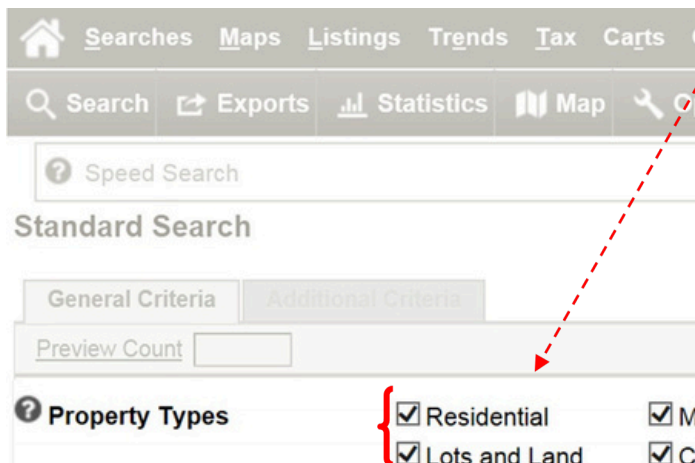
A MASTERS CLUB/ TOP ACHEIVERS REPORT

1



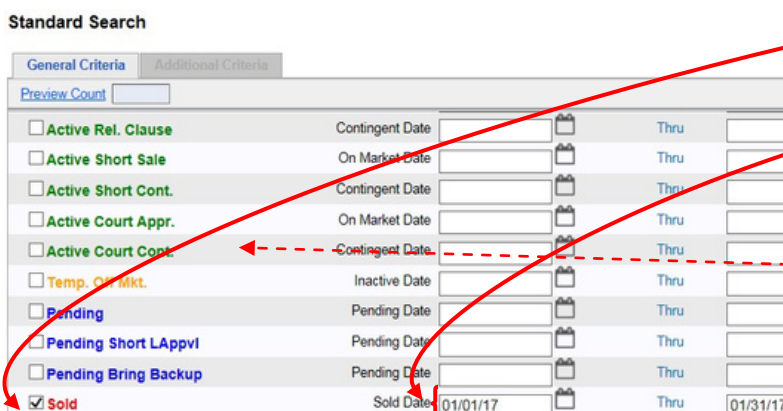
From the Prospector home page go to "Searches" then select "Standard"

2



Select all the "Property Types" (Residential, Mobile Home in Park, Residential Income, Lots & Land, Commercial, and Business Opportunity)

3



Under Statuses - Check "Sold"
Enter 01/01/24 thru 12/31/24 for the "Selling Date range"
If any statuses other than "Sold" are checked, *uncheck them*.

How to Run...

A MASTERS CLUB/ TOP ACHEIVERS REPORT

4

Search Maps Listings Trends Tax Carts Contacts Links Products Admin Help

Search Exports Statistics Map Options

Speed Search

Standard Search

General Criteria

Previous Count

Listing Agent ID MYRMLSID

And Or

Selling Agent ID MYRMLSID

Change Date

Listing Agent ID MYRMLSID

And Or

Selling Agent ID MYRMLSID

And Or

Selling Agent ID MYRMLSID

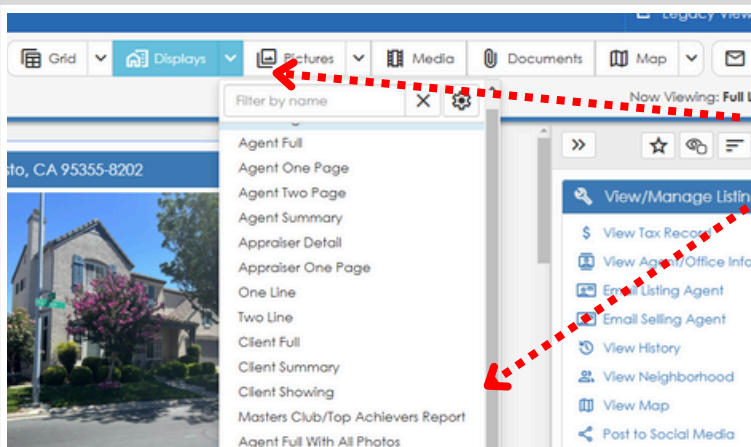
Under Listing Agent ID - Enter your Agent ID (the ID you use to log-on to Prospector)

Under Selling Agent ID - Enter your Agent ID (the ID you use to log-on to Prospector)

Select the “or” button instead of “and” between the Listing and Selling Agent ID.

Click the Search button near the top of the page.

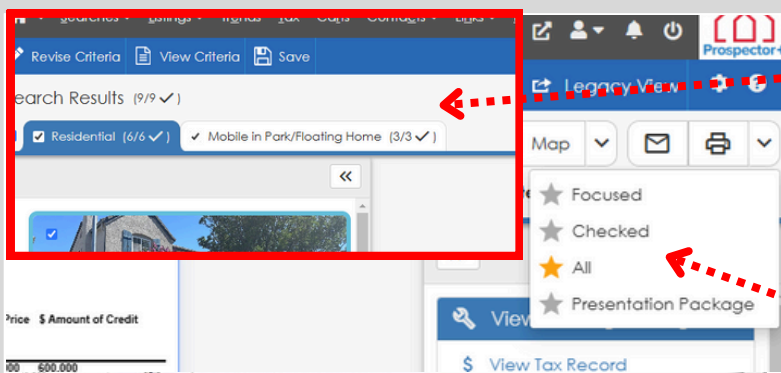
5



Change the Display to show Master's Club/ Top Achievers Report

This report should show up in your display options

6



Under the Search Results, Check the box next to each Property Type

Click the Drop Down menu next to the print button. Select All or Checked then Click print to download your report

7

Print & Attach to this Application

Masters Club/Top Achievers Report - Residential

Listings as of 01/11/2017 at 11:55AM

Address	MLS#	Date Closed	Title Company	Escrow #	% of List	% of Sell	Sell Price	\$ Amount of Credit
List Office	List Office ID	List Agent	List Agent ID	Co-List Agent	Co-List Agent ID			